



District of Columbia Public Schools
Roosevelt STAY High School

Mr. George J. Gaudette
Executive Director

4301 13th Street, N.W. Room 102
Washington D.C. 20011-5678
(202) 576-8991 / (202) 541-6440

What:

An evening school for Washington,
D.C. residents, who want;

- ✓ To complete their high school diploma
- ✓ Learn English as a second language, or
- ✓ Enroll in a Career/Technical class to improve or learn new skills.

Who can attend:

Washington, D.C. residents who are
adults 15 years of age or older.

Registration Dates for SY 2003-04

- 1st Term • Aug. 01 - Sept. 12, 2003
- 2nd Term • Oct. 12 - Nov. 07, 2003
- 3rd Term • Jan. 02 - Jan. 30, 2004
- 4th Term • March 29-April 02, 2004

Program offerings include:

• **DIPLOMA CLASSES**

Monday –Thursday, 3:40 – 9:15 PM
Students enrolling in HSD Classes are
required to present Transcripts from their
last school attended.

• **EXTERNAL DIPLOMA PROGRAM**

High School Diploma program for adults 25
years of age and over who are unable to
attend classes. Each person enrolling in the
program needs to make an appointment
with Mrs. Loretta Bowers (202) 576-8991-
Monday thru Thursday after 4:30 P.M. to
know about EDP program.

• **CAREER/TECHNICAL CLASSES:**

Microsoft Office Training;
Computer Science.

• **ESOL CLASSES - ENGLISH FOR
SPEAKERS OF OTHER LANGUAGES**

Monday –Thursday, 6:30 – 9:00 PM
Each person enrolling in the program
needs to make an appointment with Mr.
Alex Donahue (202) 541-6440 - Monday
thru Thursday after 2:30 P.M to know
about the ESOL program.

SHARED STUDENTS

In-school day students may enroll in the
evening school to take an additional class
(es) to graduate on time, or make up a failed
class (es).

To enroll the student must bring a signed
Referral Form with Batch File # from their day
school Counselor.

REGISTRATION REQUIREMENTS

ROOSEVELT STAY HS IS AN EVENING
SCHOOL FOR WASHINGTON, D.C. RESIDENTS.

EACH STUDENT ENROLLING IN ROOSEVELT
STAY HS MUST PRESENT DOCUMENT (S)
EVIDENCING HIS/HER WASHINGTON D.C.
RESIDENCY.

ONE (1) OF THE FOLLOWING ITEMS
SUFFICES TO ESTABLISH WASHINGTON D.C.
RESIDENCY:

- A current D.C. personal income taxes
declaration & W-2 or 1099 forms.
- A current pay stub.
- TANF / SCHIP / SSI or HOH Documents or
other programs; or

TWO (2) OF THE ITEMS LISTED BELOW WILL
SUFFICE AS PROOF OF RESIDENCY IN D.C.:

- Washington, D.C. personal I.D.
- A lease or rental agreement with receipts for
payment or canceled checks for payment of
rent.
- An official government issued non-driver
identification; or
- Utility bills (excluding telephone bills) with
receipts for payment or cancelled checks (from
a period within the two months immediately
preceding consideration of residency) showing
D.C. residence address.

For additional information, please call:

Mr. George J. Gaudette, Executive Director
Ms. Loretta Bowers, EDP Program Coordinator
Mr. Alexander Donahue, ESOL Program Coordinator
Mr. Farley I. Salazar, Adm. Ass. (Spanish – Español)
Ms. Jeannina Williams-Counts, Registrar



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HIGH SCHOOL DIPLOMA PROGRAM

The High School Diploma is a study program designed for student of the District of Columbia residents sixteen years of age or older whose high school education has been delayed or interrupted.

The School Week runs Monday thru Thursday and begins at 3:40 pm and ends at 9:15 pm. Diploma Classes meet for 1 hour and 20 minutes each. The four classes periods are:

Period 1: 3:40–5:00 pm 📖 Period 2: 5:05–6:25 pm 📖 Period 3: 6:30–7:50 pm 📖 Period 4: 7:55–9:15 pm

STUDENTS ENROLLING IN HIGH SCHOOL DIPLOMA CLASSES ARE REQUIRED TO PRESENT TRANSCRIPTS FROM YOUR LAST SCHOOL OR ANY OFFICIAL SCHOOL DOCUMENT WITH THE GRADES OR CREDITS OBTAINED.

REGISTRATION REQUIREMENTS

📖 ROOSEVELT STAY HS IS AN EVENING SCHOOL FOR WASHINGTON, D.C. RESIDENTS.

📖 EACH STUDENT ENROLLING IN ROOSEVELT STAY HS MUST PRESENT DOCUMENT (S) EVIDENCING HIS/HER WASHINGTON D.C. RESIDENCY.

ONE (1) OF THE FOLLOWING ITEMS SUFFICES TO ESTABLISH WASHINGTON D.C. RESIDENCY:

- A current D.C. personal income taxes declaration & W-2 or 1099 forms.
- A current pay stub.
- TANF / SCHIP / SSI or HOH Documents or other programs; or

TWO (2) OF THE ITEMS LISTED BELOW WILL SUFFICE AS PROOF OF RESIDENCY IN D.C.:

- Washington, D.C. personal I.D.
- A lease or rental agreement with receipts for payment or canceled checks for payment of rent.
- An official government issued non-driver identification; or
- Utility bills (excluding telephone bills) with receipts for payment or cancelled checks (from a period within the two months immediately preceding consideration of residency) showing D.C. residence address.

For additional information, please call:

Executive Director	Mr. George J. Gaudette	☎	(202) 576- 8991
Adm. Assistant (Spanish – Español)	Mr. Farley I. Salazar	☎	(202) 541- 6440
Registrar	Ms. Jeannina Williams-Counts.	☎	(202) 576- 8991

Counselors (after 4:30 P.M., Monday thru Thursday.)

Edward Booker	Student's last name beginning with	A – D	(202) 576-8991
Rosita Herndon	Student's last name beginning with	E – K	(202) 576-8991
Pattie Ellis	Student's last name beginning with	L – R	(202) 576-8990
William Powell	Student's last name beginning with	S – Z	(202) 541 6440



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NATIONAL EXTERNAL DIPLOMA PROGRAM – (EDP)

The National External Diploma Program (EDP) is an independent study program designed for adults 25 years of age and older that leads to a High School Diploma. The program takes an average of six-months to one year to complete. Part of the job and tasks is done at home and other parts are completed in the school.

EACH PERSON ENROLLING IN THE PROGRAM NEEDS TO MAKE AN APPOINTMENT WITH THE PROGRAM COORDINATOR MRS. LORETTA BOWERS (202) 576-8991; MONDAY THRU THURSDAY AFTER 4:30 P.M. WHERE THE PROGRAM WILL BE DESCRIBED IN DETAIL.

REGISTRATION REQUIREMENTS

-  ROOSEVELT STAY HS IS AN EVENING SCHOOL FOR WASHINGTON, D.C. RESIDENTS.
-  EACH STUDENT ENROLLING IN ROOSEVELT STAY HS MUST PRESENT DOCUMENT(S) EVIDENCING HIS/HER WASHINGTON D.C. RESIDENCY.

ONE (1) OF THE FOLLOWING ITEMS SUFFICES TO ESTABLISH WASHINGTON D.C. RESIDENCY;

- A current year D.C. personal income taxes declaration & W-2 or 1099 forms.
- A current pay stub.
- TANF / SCHIP / SSI or HOH Documents or other programs; or

TWO (2) OF THE ITEMS LISTED BELOW WILL SUFFICE AS PROOF OF RESIDENCY IN D.C.:

- Washington, D.C. personal I.D.
- A lease or rental agreement with receipts for payment or canceled checks for payment of rent.
- An official government issued non-driver identification; or
- Utility bills (excluding telephone bills) with payment receipts or cancelled checks showing D.C. residence address.

The EDP Program is divided into two phases: The Diagnostic and the Assessment Phases.

1st Phase: THE DIAGNOSTIC PHASE

Identifies what you know and what you do not know through the completion of six diagnostic instruments. Reading, Writing, and Math, Self Assessment of Current Skills, Individual Skill Evaluation and the Occupational Profile.




2nd Phase: THE ASSESSMENT PHASE

Evaluate the skills that every high school graduate should possess. Through a series of take-home assignments the candidate completes 5 task booklets over a period of several weeks working at home.

When the candidate has completed the Generalized Assessment Phase of The External Diploma Program the portfolio is ready for review. When the portfolio is successfully reviewed, the process has been completed, and the student has earned the high school diploma.

For additional information, please call:

Loretta Bowers, Coordinator or Delores E. Timmons, Advisor-Assessor  (202) 570-8991



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ENGLISH FOR SPEAKERS OF OTHER LANGUAGES ESOL PROGRAM

The ESOL program is designed for youth and adults whose first language is not English.

The ESOL program has 6 levels for students who want to improve your English skills: **Literacy** for non-English speakers, **Beginning and Intermediate** for limited English proficiency students and **Advanced** for students with greater English proficiency.

ESOL Classes meet for 2 hours and 30 minutes;
Monday thru Thursday, and
Begin at 6:30 p.m. and end at 9:00 p.m.

EACH PERSON ENROLLING IN THE PROGRAM NEEDS TO MAKE AN APPOINTMENT WITH THE PROGRAM COORDINATOR MR.ALEXANDER DONAHUE (202) 541-6440; MONDAY THRU THURSDAY AFTER 1:30 P.M. TO ATTEND A PLACEMENT SESION.

REGISTRATION REQUIREMENTS

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 - 📖 EACH STUDENT ENROLLING IN ROOSEVELT STAY HS MUST PRESENT DOCUMENT (S) EVIDENCING WASHINGTON D.C. RESIDENCY.
-

ONE (1) OF THE FOLLOWING ITEMS SUFFICES TO ESTABLISH WASHINGTON D.C. RESIDENCY;

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- A current pay stub.
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TWO (2) OF THE ITEMS LISTED BELOW WILL SUFFICE AS PROOF OF RESIDENCY IN D.C.:

- Washington, D.C. personal I.D.
 - A lease or rental agreement with receipts for payment or canceled checks for payment of rent.
 - An official government issued non-driver identification; or
 - Utility bills (excluding telephone bills) with receipts for payment or cancelled checks (from a period within the two months immediately preceding consideration of residency) showing D.C. residence address.
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For additional information, please call:

Mr. Farley Salazar, Administrative Assistant
Mr. Alexander Donahue, Coordinator



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EL PROGRAMA ESOL INGLES COMO SEGUNDO IDIOMA PARA PERSONAS QUE HABLAN OTRO LENGUAJE

El programa ESOL es para personas cuyo primer idioma no es el Inglés. Consta de 6 niveles para las personas que desean aprender o mejorar sus conocimientos del idioma Inglés: **Básico** para principiantes, **Intermedio** para personas que tienen un conocimiento limitado y **Avanzado** para aquellas personas que desean perfeccionar su conocimiento de Inglés.

Las clases de ESOL duran 2 horas y 30 minutos;
de lunes a jueves;
empiezan a las 6:30 p.m. y terminan a las 9:00 p.m.

LAS PERSONAS INTERESADAS EN MATRICULARSE EN EL PROGRAMA DEBEN HACER UNA CITA CON EL COORDINADOR DEL PROGRAMA EL SR. ALEXANDER DONAHUE LLAMANDO AL (202) 541-6440; DE LUNES A JUEVES DESPUES DE LA 1:30 P.M.

REQUISITOS PARA MATRICULARSE

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-  LA ESCUELA ROOSEVELT STAY ES SOLO PARA LOS RESIDENTES DE WASHINGTON, D.C.
 LAS PERSONAS INTERESADAS EN MATRICULARSE EN EL PROGRAMA ESOL DEBEN PRESENTAR DOCUMENTOS DEMOSTRANDO QUE RESIDEN EN WASHINGTON, D.C.
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UNO (1) DE LOS SIGUIENTES DOCUMENTOS SON VALIDOS PARA DEMOSTRAR SU RESIDENCIA EN WASHINGTON D.C.;

- La declaración del pago de impuestos en D.C. & formularios W-2 o 1099.
- EL rol de pagos actual.
- Documentos de programas TANF/SCHIP/SSI y HOH u otros programas de asistencia pública; o

DOS (2) DE LOS SIGUIENTES DOCUMENTOS SON VALIDOS PARA DEMOSTRAR SU RESIDENCIA EN WASHINGTON D.C.;

- Una identificación personal de Washington, D.C.
- El contrato de arriendo de su residencia con los recibos de pago o cheques con los que se pagó la renta.
- Recibos de servicios públicos (NO del teléfono) que muestren la dirección de residencia en D.C.

Para obtener mayor información, llamar a:

Sr. Farley Salazar, Asistente Administrativo
Sr. Alexander Donahue, Coordinador



(202) 541-6440
(202) 541-6440